UDALL CITY COUNCIL

WORKSESSION

POTENTIAL AGENDA

# 

# February 7, 2024 GOVERNING BODY 6:30 P.M.

**CITY OF UDALL, KANSAS**    **City Building**

**OLD BUSINESS**

**Stewart Addition**

Discussion: Driveway has been installed. Waiting till spring for road bids to go out.

**NEW BUSINESS**

**Ordinance No. 697** – Changing zoning district classification.

Discussion: Fix Ordinance Kennedy spelled wrong, block spelled wrong. Do we need to repost once we fix the errors? Please verify the legal description and do we need an actual survey of the entire area since the lots are owned by multiple people?

**Purchase Order**s – A.) E-filing Annual Taxes, W2’s Etc.

Discussion: PO looks good council to vote at next council meeting.

B.) Clerk Spring Conference – Manhattan, KS. March 20-22, 2024

Discussion: Do you earn continuing education hours? If so do we need this conference to maintain the CEU’s? The same class is offered in Wichita in November. Please let us know if there are specific areas on the agenda that you think would benefit you.

C.) Court Clerk Spring Training - Wichita, KS. February 29 - March 1 FREE

Discussion: What is the cost of this conference? Do you earn CEU’s

**FCMI Review** - City Insurance

Discussion: What is the red card?

**116-118 E First Street** – Waiting for Attorney to get an answer.

Discussion: Reach out to Andrew for an update.

**Vacant Buildings** – (Was tabled from last month.)

Discussion: Should we send out a letter explaining what ordinance they are in violation of and how much time they have to respond to the letter. The main point of the letter is to let them know that they are in violation and we would like to know what their timeline is to for coming into compliance with the ordinance. We should list a timeframe for them to reply to the letter we send out as well. Eric King to let us know what ordinance they are in violation of. Cross reference the list with addresses that do not have utilities and let us know which properties do not have utilities. Further discussion we want to focus on properties that do not have utilities. What would it take for the city to have a land bank. Oxford has one so maybe we could reach out to see how that works.

**Copier Quotes-** New Bid from RK Black added. We do not need the optional finisher. (that is just adding a stapler) Had them give us 2 different copier options. The lowest would be Canon w/o finisher **$147.75** a month for 60 months. Vs. **$188.00** with Galaxie for 63 months or **$199.95** with 360 Doc. For 63 months. **Also, our color copier that we currently use has DIED. We can not make color copies at all.**

Discussion: The RK Black quote for the canon copier we would like to know what is included in the monthly maintenance agreement compared to what is included in Galaxie’s monthly agreement. I did not see Toner mentioned in RK Blacks where Galaxie mentions it. We will need to decide if we want to purchase outright or lease.

**2024 City Insurance –** Changes have been sent and modified but have not sent the updated rate.

Discussion: We will just wait on the updated rate. No discussion had.

**City Owned Real Estate** – Research how to make these tax exempt through the Kansas State court of tax appeals. (tabled last month) We have not heard anything in the office from Andrew. (nothing in tablet file)

Discussion: Please follow up with Andrew.

**Maintenance Dept** – A.) Tim Brooks certification completed. $1.00 raise

Discussion: Council to vote for $1.00 raise for Tim because he got his KDHE Class 1 water operator exam

B.) KRWA Conference Tim & Dennis

Discussion: Tim and Dennis will need this class for their hours to keep their certifications. Conference is in Wichita

C.) 2 Rotted utility poles need replaced

Discussion: One is by south lift station, north east corner of district office.

D.) Shop Door Broken- Need replaced

Discussion: Busted spring on SE overhead door. 3 bids secured to repair, council to approve AC door quote

E.) DR300 Chlorine meter purchase

Discussion: Backup chlorine meter is beyond repair. Need to replace the meter for $664.00

**Appoint Ron Beard to Udall Zoning Board.**

Discussion: 2 applicants and zoning board members voted unanimously for Ron Beard. Mitch Kratochvil was other applicant.

**PD:**

Discussion: David Dill wandering if we could give a break on the permit fee for the whole permit. Current total cost was $11xx.00. Should we offer a 50% discount on the permit for anyone building a new business? Should we also offer a 25% discount to anyone building a new house?

Randy: Consider ordinance that does not allow certain materials for repairing a structure. He brought up the fire department could not access the VFW in Winfied because the windows were boarded up. Potholes

Jim: Nothing

Craig: Randy Carter cleans fitness center and we’re wandering about giving her a membership for $.01.

Dan: Why is there not a stop sign at 1st and Main. 4-way

Dave: House list does not include old post office building so they would also need a letter.

Mayor: What all does Galaxy do for us? I would like to know if they provide our server, backups, ect.

Council Member Responsibilities

Dan Rutschman -

Randy Hoffman -

Jim Cayw