

**Special Council Meeting
City of Udall
Wednesday, February 23, 2022**

The Udall City Council met for a Special Council Meeting on Wednesday, February 23, 2022 at 6:00pm at the Udall City Building. Kenneth **Ault**, Mayor, called the meeting to order. Council members present were Matt **McAllister**, Carlton **Smail**, Randy **Hoffman** and Dan **Rutschman**. Quorum established. Also present were Dina Willis, and Erik King.

OLD BUSINESS - None

NEW BUSINESS

Discussion of Non-Elective Personnel.

Due to the current circumstance that Sherri Kennedy vacated the Court Clerk / Assistant City Clerk position, Ault brought up the need to fill this position again. **Ault** discussed prior interviews with applicants we currently have on file. Discussion on previous applicants. **Ault** presented choices of hire from what applicants that we have or repost for other options. Consensus was reached to advertise again for more options for applicants.

Ault summarized that posting will take place tomorrow February 24, 2022 and applications will be accepted through March 8th, 2022. Interview will take place on March 10th and 11th, with the interview board consisting of himself, City Clerk, Erik King and one councilman. Then a vote will take place at the monthly council meeting on March 14th, 2022 on what applicant to hire. Discussion on adding to the description to emphasize the importance of knowing computer programs. It was also agreed to note on description to be able to pass background and drug test, as well as able to be bonded.

Motion by **Hoffman** to advertise for more applicants and have interviews on March 10th and 11th, 2022 with vote taken place at next council meeting. **McAllister** seconded the motion. **Ault** called for vote – **All** aye. Motion carried.

ADJORNED **Ault** adjourned the special meeting at 6:30pm MOTION **Hoffman** motioned to adjourn. **Smail** seconded **Ault** called vote: **All** – aye. Motion carried.