

**UDALL CITY COUNCIL
MEETING MINUTES
January 10th, 2024**

The Udall City Council met for the City Council Meeting on Wednesday January 10th, 2024, at 6:30pm at the Udall City Building Council Room. Matt **McAllister**, Mayor, called the meeting to order. Council members present were Randy **Hoffman**, Dan **Rutschman**, Jim **Caywood**, David **Franz** and Craig **Hopkins**. Quorum established. Also, present were Andrew Marino, Shayla Boyer, Erik King, Dennis White, Pastor Jack Wellmon, Steve Brown, Adam Plowman, Gavin Knight, Lulita Hopkins, Tonya Stout, Jeremy Stout and their 2 daughters.

Modification to Agenda – Appoint Council President after swearing in Craig Hopkins.

Invocation performed by Pastor Jack Wellmon

MOTION by **Caywood** to accept the consent agenda as presented. SECONDED by **Hoffman. McAllister** called for a vote. All Ayes. MOTION Carried.

Business from the floor – Steve Brown wanting to know the status of the property that was purchased at 116-118 E 1st. Discussion about the timeline for the publishing of property and waiting to hear from city attorney.

Consent Agenda – MOTION by **Caywood** to accept the consent agenda as presented. SECONDED by **Rutschman. McAllister** called for a vote. All Ayes. MOTION Carried.

OLD BUSINESS

Stewart Addition – Talk about specials or pricing on buying lots in addition. **McAllister** suggests talking to a realtor to advise going rates and how to price extra lots. Smith and Oaks wants to hold off until March while waiting for bids on asphalt/concrete. Tabled to February's work session.

NEW BUSINESS

Craig **Hopkins** was sworn in by Assistant City Clerk.

McAllister entertained a motion to accept Dan **Rutschman** for the city council president position and as a signer on City account. MOTION by **Caywood** to appoint Dan **Rutschman** as City Council President and as signer on City bank account. SECONDED by **Caywood. McAllister** called for a vote. All Ayes. MOTION Carried.

MOTION by **Hoffman** to enter Executive Session at 7:00 pm to discuss non-elected city personnel and ending at 7:20 pm. SECONDED by **Caywood. McAllister** called for a vote. All Ayes. MOTION Carried.

McAllister called the meeting back to order at 7:20 pm with no action taken.

Water Rates Proposal—Ordinance 658 was drafted by the city attorney to increase minimum customer charge by \$1.00. **McAllister** entertained a motion to accept Ordinance 658 as presented. MOTION by **Hoffman** to approve. SECONDED by **Rutschman. McAllister** called for a vote. All Ayes. MOTION Carries.

City owned real estate- Tabled until February.

Sidewalk Project – Discussion – **Hoffman** got the approval. Will need pictures before during and after. **116-118 E 1st** – Mayor will email attorney and see what the status is.

Vacant Building – **Caywood** provided a list of all houses that were vacant. **Franz** volunteered to lookup owners of all properties. Tabled until February.

Copier Quotes—Discussion and review current quotes. Request that RK Black to send a quote as well. Research current maintenance agreement. Tabled until February.

2024 City Insurance Renewal- Add siren at Harvey + Clark for 24K, ask about “important note”, add Tim Brooks, remove nonemployees, and sold expedition. Before approval can be made.

Email from the Library- **McAllister** will send letters of support. **McAllister** will email Monica and possibly have her come in and explain at either work session or council.

Email from Cooper and Associates Accountants- Do not have enough staff to help with audit. Keep working with current auditor.

January CD’s Maturing- Discussion. Will have City Assistant reach out and see if we can negotiate the rate. **McAllister** entertained a motion to let Mayor decide about approving rate after finding out what CDs are maturing. Motion by **Caywood** as stated. **Hoffman** SECONDED **McAllister** called for a vote. All Ayes. MOTION Carried.

Employee Raises- Discussion. Shayla Boyer \$19.00 an hr., Jennifer Mays \$22.00 an hr., Ray Houchin \$14.50 an hr., Dennis White \$25.00 an hr., Erik King \$25.00 an hr., and Kendra Boyer 23.00 an hr. **McAllister** entertained a motion for raises as presented. MOTION by **Rutschman** to approve employee raises. SECONDED by **Caywood** **McAllister** called for a vote. All Ayes. MOTION Carried.

Two Employment Applications- Applications for the maintenance department. Assistant City Clerk to set up interviews for Thursday night. **McAllister**, **Caywood** and Dennis White will interview potential employees. Gavin Knight asked to introduce himself. Confirmed he can interview Thursday at 5:00 p.m.

COUNCIL MEMBERS REPORTS

Rutschman – None

Hoffman – Wants maintenance to know that they did an excellent job cleaning the roads after the snow.

Caywood – None

Franz – None

Hopkins – Planning commission books for zoning are expired and need to be updated.

Police Dept – Rec building and Tharps shop is complete and signed off on.

Wants to get updated zoning books ASAP. MOTION by **Caywood** to allow Erik King to get updated Zoning books. SECONDED by **Hopkins**. **McAllister** called for a vote. All Ayes. MOTION Carried.

Zoning board is one member short and will be posting an open position on website. Discussion about stipend for zoning members. The zoning budget will allow for each member to receive an annual payment of \$600.00.

McAllister entertained a motion to allow zoning to pay members \$600.00 annually, 2 payments of \$300.00 every 6 months. Motion by **Caywood** as stated. SECONDED by **Hopkins**. **McAllister** called for a vote. All Ayes. MOTION Carried. Rezone to C2. Waiting for the city attorney to send drafted letters to neighboring property.

Maintenance – **Mike** Kilian is going to be added to the emergency contact list. Request a quote for 4 transformers. Wanting to Tim Brooks 16-week wastewater training total cost \$1667.00 from March 14, 2024, to July 18, 2024. MOTION by **Hoffman** to approve Tim Brooks for wastewater training for \$1667.00. SECONDED by **Hopkins**. **McAllister** called for a vote. All Ayes. MOTION Carried.

Dennis White requesting to be paid for weekend water samples and to drive the company vehicle home when on call.

MOTION by **Caywood** to allow maintenance employees during “on call” to take vehicle home while on call as long as they live within the limits required. SECONED by **Hopkins**. **McAllister** called for a vote. All Ayes. MOTION Carried.

Office – None

Mayor – None

MOTION by **Caywood** to ADJOURN. SECONDED by **Hoffman**. **McAllister** called for a vote. All Ayes.

MOTION CARRIED

ADJOURN