**UDALL CITY COUNCIL**

**MEETING MINUTES**

**SEPTEMBER 11, 2024**

The Udall City Council met for the City Council Meeting on Wednesday September 11th, 2024, at **6:30pm** at the Udall City Hall Council Room. Matt **McAllister**, Mayor, called the meeting to order. Council members present were Dan **Rutschman,** Randy **Hoffman,** Jim **Caywood,** Craig **Hopkins,** and David **Franz**. Quorum established. Also, present were Jennifer Mays, Erik King, Dennis White, Mary Hilderbrand, Ernie Daniels, Jeanine Daniels, Steve Brown, Pastor Jack Wellman and Sarah Martin.

**Meeting brought to order by McAllister at 6:30pm**

**Modification to Agenda –** None

MOTION to approve Agenda by **Caywood.** SECONDED by **Franz. McAllister** called for a vote. All Ayes. MOTION carried.

Pledge of Allegiance.

Invocation performed by Jack Wellman

**Business from the floor –** Steve Brown has repeatedly tried to contact Kansas Secured Title, Inc. He has received a response that the Real Estate Purchase contract for 118 East 1 Street Lots 17 and 18 is now out of date and they need a new contract to complete the purchase. The City Clerk will have the contract for all parties to re-sign. The City Clerk will contact the Title company to ask if the closing costs can be waived due to the length of time lapsed. Mr. Brown also stated that the maintenance department did a fantastic job cleaning up the lake.

MOTION by **Franz** to approve the revised July minutes to include Randy **Hoffman** as present. SECONDED by **Caywood. McAllister** called for a vote. All Ayes. MOTION Carried.

MOTION by **Caywood** to approve the Consent Agenda. SECONDED by **Hopkins. McAllister** called for a vote. All Ayes. MOTION Carried.

**OLD BUSINESS**

**Vacant Buildings – McAllister** spoke with the city attorney regarding the resolution the council must pass after the hearing to include the legal description of the property.

**NEW BUSINESS**

1. **Animal Control –** Jeanine Daniels complaint regarding the neighbor's cat defecating on her property and destroying flower beds again. Officer Boyer has written a citation to the owners of the cat, and they are due in court in October. Ernie Daniels questioned why the property to the South of him hadn’t been cleaned up yet. The police will revisit the property owner. Also, he would like more dirt delivered and spread to his property. It will be delivered and spread for him per maintenance.
2. **Blessing Box –** Sarah Martin (NICE Commitee) and Mary Hilderbrand (Sun Club) would like to buy a cooler to be put alongside the current box for perishable items, and for them both to be moved to the front of City Hall during the winter months. The council said this would be fine, but a sign needs to be posted that the items are donated and to take at your own risk.
3. **BCBS and FCMI Renewal –** MOTION by **Hoffman** to approve the 2024-2025 renewal rates. SECONDED by **Caywood. McAllister** called for a vote.All Ayes. MOTION Carried.
4. **IRS 941 Refund** – Discussion regarding the 3-month term on the CD. Explanation: If the IRS comes back stating a mistake on their part, the funds need to be accessible as soon as possible. The CD must be kept for at least Two (2) years. MOTION by **Franz** to approve moving the money into a CD at 3-month terms for at least Two (2) years. SECONDED by **Hopkins. McAllister** called for a vote. All Ayes. MOTION Carried.
5. **Stewart Addition –** The city attorney stated to **McAllister** that the city is not liable to sell the properties to Mumford Contracting after the ending contract date of November 10, 2024.
6. **Overtime Pay for City Employees –** Dennis White Maintenance Superintendent provided payroll information extending back at least 10 years. Holidays have been calculated as time worked and any overtime worked during that one (1) week time frame was paid. Employee handbook to be edited to include an addendum stating that Holidays will be counted toward hours worked. Vacation and sick days are not to be included as time worked and overtime will only be calculated if it is over the amount of time taken for vacation or sick days. MOTION by **Hoffman** to approve this amendment and pay the city clerk retroactively for 3 ½ hours of overtime for the week of Labor Day 2024 on the next payroll. SECONDED by **Caywood. McAllister** called for a vote. All Ayes. MOTION Carried.
7. **Tim Brooks $1.00/hour pay raise for the completion of wastewater certification - Executive Session** requested by **Franz.** MOTION by **Franz** to enter executive session beginning at 7:45 to discuss non-elected personnel and return at 7:55pm. SECONDED by **Hoffman. McAllister** called for a vote. All Ayes. MOTION Carried. 7:55pm **McAllister** called the meeting back to order. No binding action taken. MOTION by **Caywood** to approve a $1.00/hr. raise for Tim Brooks for passing the State Wastewater Certification. SECONDED by **Hoffman**. **McAllister** called for a vote.All Ayes. MOTION Carried.
8. **Move CD6425 from a 12-month CD term to a Six-month term for a higher interest rate -**  MOTION by **Hoffman** to approve moving CD6425 to a 6-month term. SECONDED by **Caywood. McAllister** called for a vote. All Ayes. MOTION Carried.

**COUNCIL MEMBERS REPORTS:**

**Rutschman –** Trees for berm in the Stewart Addition.

**Caywood –**  None

**Hoffman-** DG has the water leak fixed. Discussion of road damage at Church Street and 5th Street.

**Hopkins** – Community Building lights aren’t working in the parking lot. Discussion. MOTION by **Hoffman** to approve maintenance installing the lights, with the lights being purchased by the Community Building. The city will provide electricity as the Community Building is provided for the week of Christmas to the City. SECONDED by **Caywood. MCAllister** called for a vote. All Ayes. MOTION Carried

**Franz –** None

**Mayor** – None

**STAFF REPORTS:**

**Police Dept-** McAllister requested PD to investigate dash cams and body cams, and a policy. Search for possible grants.

**Maintenance –** None

**Office –** 2022 audit documents have been completed and sent to the auditor. 2023 is completed through February.

MOTION by **Caywood** to ADJOURN. SECONDED by **Hopkins. McAllister** called for a vote. All Ayes. MOTION CARRIED

**ADJOURN – 8:18pm**