

**REGULAR COUNCIL MEETING
CITY OF UDALL
Monday, March 9, 2020**

The Udall City Council met for the Regular Council Meeting on *Monday, March 9, 2020*, at 6:30 p.m., at the Udall City Building. Stephen R. *Brown*, Mayor, called the meeting to order. Council members present were Janette *Adams*, Jennifer *Bonnell*, Ethan *Exley*, Matt *McAllister*, and Carlton *Smail*. Quorum established. Also present were Julie Von Bon, Norma Ciskowski, Marilyn Pellegrini, Andrea Alreich, Stacey, Brown, Eric Allen, Erik King and Lulita Hopkins.

MODIFICATION OF THE AGENDA:

MOTION: by *Adams*, second by *Smail*, to approve the agenda as presented. All voted aye. Motion carried.

GENERAL DISCUSSION:

1. Marilyn Pellegrini, and other members of the Fall Festival committee, thanked the council for the past support of the event and specifically for last year when organizing became a challenge. This year's event will be "American Made" and held on October 3, 2020. There is currently a competition underway to design the logo for the event. Some of the items already planned are seven food trucks have signed up at this time. The group requested additional 220 services in the park, Eric Allen will check on this. There is also a Corn Hole tournament scheduled with the location to be determined, along with Bingo scheduled for Friday evening. Other items included: use of the park and downtown area, the police determined had previously suggested having certain streets blocked off; trash receptacles will be ordered by the City for the park area; City to provide Police and Maintenance employees; sound systems will be used at the park for the pie eating contest, pet show and talent show; downtown for the parade; Eric Allen and Justin Brown will coordinate equipment hookup; the school has offered the use of their banner machine and they would like to display a banner at the K-55/K-15 triangle; there will be Beer Garden, location to be determined, which will require a snow fence; a flag display was discussed that could be used on other occasions; and their plans for a carnival with Allison's Fun. The group will meet again and will return with more definite plans.

CONSENT AGENDA:

MOTION: by *Exley*, second by *Smail*, to approve the consent agenda including the Regular Meeting minutes of February 10, 2020, Treasurer's and Clerk's reports for February, Expenditure Report in the amount of \$90,069.86 and Payroll Account Report of \$19,553.55. All voted aye, motion carried.

OLD BUSINESS:

1. Norma Ciskowski addressed the council requesting an additional \$6,000 in the Library budget for 2021. These funds will be necessary for additional employees, personnel changes and work requirements of new employees. This will be an item calculated in the 2021 budget.
2. Library/Wellness Center
 - a. Request for Proposals received for
 - i. Soil Investigation – GSI Engineering, Terracon
 - ii. Site Survey – Smith and OakesThree contacts were made for each RFP (Request for Proposals) with the above responses received. After reviewing, the recommendation was made for Terracon and Smith and Oakes
MOTION: By *McAllister*, second by *Adams*, to approve the proposals made for the soil investigation from Terracon and for the site survey from Smith and Oakes. All voted aye, motion carried.
 - b. Proclamation – Fair Housing Month. A Proclamation declaring the month of April as Fair Housing Month was presented. This proclamation observes the mission and intent of Congress to provide fair and equal housing opportunities for all and to promote fair housing practices throughout the city.
MOTION: by *McAllister*, second by *Exley*, to approve the Fair Housing proclamation as presented. All voted aye, motion carried.
 - c. There was a review of other policies that will be in compliance throughout the project including the procurement policy, Civil Rights/Fair Housing Policy and the Code of Conduct. These were passed by the city during other government funded projects.

NEW BUSINESS:

1. Cowley County Community Corrections Advisory Board – reappointment of Mike Kennedy for a 2 year term.
MOTION: by *Exley*, second by *Bonnell*, to approve the reappointment of Mike Kennedy to the Cowley County Community Corrections Advisory Board for a two year term. All voted aye, motion carried.
2. Cowley County Emergency Management –
 - a. Memorandum of Understanding between Cowley County and City of Udall
This outlines the responsibilities of each entity and the delegation to the county to activate the city's outdoor warning sirens. Areas covered include duration, financing, insurance and modifications.
 - b. Resolution No 331 – Adopt Kansas Homeland Security Mitigation Plan

The adoption of the Kansas Homeland hazard mitigation plan includes the City of Udall in emergency management predations.

MOTION: by *Adams*, second by *McAllister*, to approve Resolution #331 adopting the Kansas Homeland Security Region G Hazard Mitigation Plan. All voted aye, motion carried.

3. Lease agreement – with Old Skool Productions. This lease agreement was reviewed and discussed at the work session previous to the meeting. Several items of the agreement were discussed. The school is donating a sound system that will be used for these events. Poles have been donated and our maintenance crew will install, the tie-in to primary will be completed by an individual from J.F. Electric.

MOTION: by *Exley*, second by *Bonnell*, to approve the lease agreement. All voted aye, motion carried.

4. Field Training Officer Certification – Tim Brooks This training has been located for Tim Brooks to attend to update the maintenance department on current animal control regulations. The registration is \$250.00 and he will need two nights lodging, per diem for the meals, and use of the city vehicle.

MOTION: by *McAllister*, second by *Adams*, to approve registration and travel expense for the animal control training for Tim Brooks. All voted aye, motion carried.

5. Proposal from Cullum Surveying survey work and platting of the property on East side of Clark and South of 2nd St.

MOTION: by *Bonnell*, second by *Smail*, to approve the proposal from Cullum Surveying up to \$3,000.00 to survey and plat property on South Clark. All voted aye, motion carried.

COUNCILMEMBERS REPORTS:

McAllister – There is a pot hole on North Point Drive that has been repeatedly filled with rock, needs repaired.

Smail – Second street improvement – will this been heavy duty material? Eric Allen stated it will be 6-8” asphalt, East street is on track for the following year.

STAFF REPORTS:

Hopkins – Insurance Center, Inc. provided their renewal package for the insurance coverage for all buildings, equipment and other property. There is a slight \$3,000 increase, however the reimbursements for reduced workmen’s compensation claims that have been received in recent years offsets the increase.

Allen – The maintenance department has been trying out various backhoes in the past few weeks. They were not impressed by the Cat or JD models. The current New Holland backhoe is ten years old and scheduled for replacement this year. They will be looking at other models and present information to a later meeting. Eric also explained the J.F. Electric employee who has volunteered to do the primary work on the electric at the Demo Derby location is Tyson Young. He only asked that the City provide the bucket truck.

MOTION: by *Exley*, second by *Bonnell*, to approve the volunteer work on a temporary basis from Tyson Young. All voted aye, motion carried.

King – Presented three bids on different rifles for Jessica Ryan prior to leaving for academy. The one similar to the existing equipment is an AR15 from Windom Weaponry for \$723.07.

MOTION: by *Bonnell*, second by *Adams*, to approve the purchase of a AR15 from Windom Weaponry for \$723.07. All voted aye, motion carried.

Brown – He has received numerous compliments on the bridges added to the City Park. He has also been visiting with the Neives’ Food Truck about the possibility of their serving from the City Park this summer during Splash Pad season. Also, there is LKM training for new council members available April 24th.

MOTION: by *Bonnell*, second by *Smail*, to adjourn. Motion carried. Meeting adjourned. Lulita Hopkins, City Clerk