

**REGULAR COUNCIL MEETING  
CITY OF UDALL**

**Monday, February 10, 2020**

The Udall City Council met for the Regular Council Meeting on *Monday, February 10, 2020*, at 6:30 p.m., at the Udall City Building. Stephen R. *Brown*, Mayor, called the meeting to order. Council members present were Janette *Adams*, Jennifer *Bonnell*, Ethan *Exley*, Matt *McAllister*, and Carlton *Smail*. Quorum established. Also present were Rose Mary Saunders, Andrew Marino, Katelyn Wilson, Damon Wilson, Eric Allen, Erik King and Lulita Hopkins.

**MODIFICATION OF THE AGENDA:**

**MOTION:** by *Exley*, second by *McAllister*, to amend the agenda adding and Executive Session to discuss legal issues with City Attorney. All voted aye. Motion carried.

**GENERAL DISCUSSION:**

1. Katelyn Wilson, representing the FCCLA, addressed the council regarding a project establishing a Community Garden on property owned by the Methodist Church. She requested assistance with the installation and costs involved with a water meter for the project. They are still in the planning stages of the project but are hopeful of producing vegetables for the Eagles Nest and the school kitchen.

**MOTION:** by *McAllister*, second by *Bonnell*, to approve the installation of a meter with two hydrants for the project. All voted aye, motion carried.

Katelyn and Damon Wilson exited the meeting.

2. There will be a Job Fair sponsored by Cowley First on March 4, 2020 at the AG Building, 712 W Washington, Arkansas City.

**CONSENT AGENDA:**

**MOTION:** by *Adams*, second by *Smail*, to approve the consent agenda including the Regular Meeting minutes of January 13, 2020, Treasurer's and Clerk's reports for January, Expenditure Report in the amount of \$74,013.93 and Payroll Account Report of \$19,011.55. All voted aye, motion carried.

**OLD BUSINESS:**

1. Rose Mary Saunders announced to the Council the award of a Community Development Block Grant (CDBG) in the amount of \$494,360. These funds are awarded contingent on the USDA match for the construction of the Library and Wellness Center. A contract had been prepared by the Department of Commerce to accept the grant proceeds. Rose Mary added at this time interest rates were extremely low, 2.75%, and that our letter of conditions would lock in a low rate with USDA but if they go lower, we would convert to the lower rate.

**MOTION:** by *Adams*, second by *Bonnell*, to allow the Mayor to execute the Department of Commerce contract for the CDBG funds contingent on the USDA match. All voted aye, motion carried.

There will be a meeting next week with the architect to determine a more definite timeline and a work session for finalized of project plans.

2. There will be a formal celebration of awards in Topeka on February 13. It was requested that the city office be temporarily closed that day so both employees could attend.

**MOTION:** by *Adams*, second by *Exley*, to close the city office on February 13<sup>th</sup> at 10:30 a.m. to allow employees to attend award ceremony in Topeka. All voted aye, motion carried.

**NEW BUSINESS:**

1. Norma Ciskowski and Diane Whiteman – Udall Public Library They were unavailable for this meeting. Tabled to the next meeting.
2. Sara Barry has received the Certified Municipal Clerk status. Sara is the first Udall employee to attain this status and as such has been recommended for a \$1.00 per hour raise, similar to recognition received by the maintenance department employees when achieving waste water and water operator status.

**MOTION:** by *McAllister*, second by *Bonnell*, to approve the \$1.00 per hour pay increase for Sara Barry. All voted aye, motion carried.

3. Executive session

**MOTION:** by *Adams*, second by *Smail*, to go into Executive Session for five minutes with City Attorney and Lulita Hopkins to discuss legal issues. All voted aye, motion carried.

Meeting resumed at the proper place and time. No action taken.

**COUNCILMEMBERS REPORTS:**

*Smail* – Interested in preparing shelving for new library

*Exley*- Requested maintenance to check on light on Broadway near neighborhood mail box.

**STAFF REPORTS:**

*Allen* – Requested approval for two to attend Kansas Rural Water Association convention in March in Wichita.

**MOTION:** by *Bonnell*, second by *McAllister*, to approve two registrations for the KRWA conference for a total of \$410.00. All voted aye, motion carried.

*Brown* – Noted the installation of walking bridges to the City Park. The maintenance department arranged the donation of much of the material used in this project, designed, constructed and installed the bridges. They are a nice addition to the park. The planter at the south end of the park has been demolished and will later be replaced with another feature.

**MOTION:** by *Smail*, second by *Bonnell*, to adjourn. Motion carried. Meeting adjourned. Lulita Hopkins, City Clerk