

**REGULAR COUNCIL MEETING
CITY OF UDALL**

Monday, December 9, 2019

The Udall City Council met for the Regular Council Meeting on *Monday, December 9, 2019*, at 6:30 p.m., at the Udall City Building. Stephen R. **Brown**, Mayor, called the meeting to order. Janette **Adams**, Ethan **Exley**, Randal **Smith** and Damon **Wilson** were present. Quorum established. Also present were Gina Hoffman, Justin Hoffman, Clayton Bishop, Carolton Smail, Matt McAllister, Eric Allen, Erik King and Lulita Hopkins.

MODIFICATION OF THE AGENDA:

MOTION: by **Wilson**, second by **Exley**, to approve the agenda as presented. All voted aye. Motion carried.

GENERAL DISCUSSION:

1. All angels have been adopted from the Angel Tree. Gifts are due back at the City Building on December 16.

CONSENT AGENDA:

MOTION: by **Exley**, second by **Smith**, to approve the consent agenda including the Regular Meeting minutes of November 11, Treasurer's and Clerk's reports for November, Expenditure Report in the amount of \$80,878.40, and Payroll Account Report of \$18,009.23. All voted aye, motion carried.

OLD BUSINESS:

1. KDHE Project Code: U2-018-00317 (105 S Main, former Bus Barn location). Limited Site Assessment. This was a notification from the state of bid closing on December 20, 2019, for proposals of removal of possible site contaminants. The school district will be notified of the bid results and will need to select a contractor for completion of the project. There will be no further cost to the school. The City of Udall funded the school's \$3,000.00 deductible for this project.

NEW BUSINESS:

1. Zoning Issues

a. New construction on South Blankenship. Gina Hoffman represented the Udall Recreation Commission and their proposal of a 30 x 20 structure at the location. The land has been provided by the school district. The Rec Commission requested their building fees to be waived. The building permit has not been presented at this time. Michael Graham arrived at the meeting at 6:34 p.m.

MOTION: by **Wilson**, second by **Smith**, to waive all building fees for this project. All voted aye, motion carried.

In addition, Ms. Hoffman requested pavement grindings for the parking lot at the location. It was discussed there should be sufficient millings available when required.

b. Zoning variance on South East St. Jason Tharp has presented to the Udall Planning Commission his request for a second zoning variance on the property on South East street. His first variance was to construct a storage building on a residential lot. This was granted and constructed. This variance is to construct living quarters within the structure in the form of a 600 sq ft loft unit. It was discussed there are no footings are required by residential structures. Footings would be required on the east, west and north sides. There have been similar zoning requests in the outlying area that have been denied or required to meet codes and standards including sufficient moisture barriers, size requirements, insulation and footings. Zoning Administration King added Jason has met requirements presented by the UPC which approved his variance on a 3-2 vote.

MOTION: by **Smith**, second by **Tharp**, to approve the zoning variance as provided by the codes and standards presented by the Udall Planning Commission. All voted aye, motion carried.

2. Cereal Malt Beverage license applications

- a. U Pump It
- b. Udall Groceries

MOTION: by **Wilson**, second by **Smith**, to approve CMB license applications as presented. **Exley, Graham, Smith** and **Wilson** voted aye. Motion Carried.

3. Employee Bonuses, Part-time and Santa

MOTION: by **Tharp**, second by **Smith**, to approve employee bonuses, part-time and gift certificates. All voted aye, motion carried.

4. Wage increases effective with first payroll, 2020.

- a. Tim Brooks \$15.29 to \$15.75
- b. Dennis White \$18.70 to \$19.25
- c. Sara Barry \$15.17 to \$15.63
- d. Erik King \$19.00 to \$19.30
- e. Jessica Floyd \$11.00 to \$14.50; full time status
- f. Mike Kennedy \$18.90 to \$19.00

MOTION: by **Wilson**, second by **Graham**, to approve wage increases as listed. All voted aye, motion carried.

MOTION: by *Graham*, second by *Tharp*, to approve Jessica Floyd as a full time employee with the first payroll in 2020. All voted aye, motion carried.

5. Sara Barry – Our Assistant City Clerk and Court Clerk has been awarded one of ten IIMC (International Institute of Municipal Clerks) Scholarship Awards of \$1,000.00 to clerks across the state of Kansas. The opportunity to attend this conference will probably never be closer than St. Louis, Missouri this coming May 2020. It has been requested to complete the scholarship with up to \$1,500.00 in traveling and other expenses.

MOTION: by *Wilson*, second by *Exley*, to approve up to \$1,500.00 in expenses for the IIMC conference in May 2020. All voted aye, motion carried.

6. Surplus transfer from Electric to General Fund of \$25,000.00 This was discussed as something the city has done in the past, transferring surplus from revenue to general fund.

COUNCILMEMBERS REPORTS:

Tharp – Large hole at Broadway and K-55 increasing in size again.

Smith – Also, hole at northwest corner of Lewis and Broadway. Maintenance will address these issues.

STAFF REPORTS:

Allen – Requested purchase of voltage detector at \$267.10

MOTION: by *Wilson*, second by *Exley*, to approve purchase of voltage detector. All voted aye, motion carried.

Requested \$1,360.82 to purchase additional overhead wire.

MOTION: by *Wilson*, second by *Tharp*, to purchase \$1,360.82 in overhead wire. All voted aye, motion carried.

Hopkins – Update on software conversion.

Allen – Presented quotes for terminating water lines under proposed new construction on south Blankenship.

MOTION: by *Wilson*, second by *Smith*, to approve \$1,500 to eliminate water line beneath new construction on south Blankenship. All voted aye, motion carried.

Brown – Preliminary drawings for bridges in the park over waterways were distributed. These will be used in the path design. Results of Cowley First grant will not be available until July of next year.

MOTION: by *Smith*, second by *Wilson*, to adjourn. Motion carried. Meeting adjourned. Lulita Hopkins, City Clerk