

**UDALL CITY COUNCIL
MEETING MINUTES
November 12th, 2025**

The Udall City Council met for the City Council Meeting on Wednesday, November 12, 2025, at **6:30pm** in the Udall City Hall Council Room. Matt **McAllister**, Mayor, called the meeting to order. Council members were Dan **Rutschman**, Randy **Hoffman**, Jim **Caywood**, Craig **Hopkins**, and David **Franz**. Quorum was established. Also, present were Erik King, Travis Hart, Jennifer Mays, Jack Wellman, and Brandon Foster.

Meeting brought to order by McAllister at 6:30pm

Pledge of Allegiance

Invocation – Jack Wellman

Modification to Agenda – NONE – MOTION to approve the agenda as presented by **Caywood**. SECONDED by **Hopkins**. **McAllister** called for a vote. All Ayes. MOTION Carries.

MOTION to approve the Consent Agenda by **Hoffman**. SECONDED by Hoffman. **McAllister** called for a vote. All Ayes. MOTION Carries.

Business from the floor – None

CONSENT AGENDA – MOTION to approve the Consent Agenda by **Hoffman**. SECONDED by Hoffman. **McAllister** called for a vote. All Ayes. MOTION Carries.

OLD BUSINESS

1. **406 N. Clark** – Closing date is the 2nd of December

NEW BUSINESS

1. **Introduction of new employees**
2. **One Stop CMB 2026** – Vote to Accept -
 - a. MOTION by **Hopkins**. SECONDED by **Caywood**. **McAllister** called for a vote. All ayes
3. **Utility Relocation Phase** – See Harlans Email update - see email from KDOT as well
4. **T-Mobile Tower Rent** – AT&T and Verizon files are in OneDrive council file. - no update currently
5. **End of Year Budget Amendments** – No EOY Budget Amendment needed as of 10.31.2025 - contact the county for how to enter the bidding process for road projects here in town.
6. **City Clerk and Asst City Clerk Positions, Part time positions, and KPERS – Vote on Handbook Amendments and post to the city website.** – Vote on all job description changes and employee handbook revision.
 - a. As negotiated with Mrs. Mays - Full benefits, salaried based annually at \$47,320.00 paid biweekly and overtime eligible after 40 hours a week. Also, all amendments to the employee handbook and job descriptions are required.
 - i. MOTION by **Caywood**. SECONDED by **Hopkins**. **McAllister** called for a vote. All yes.
7. **Street Sweeper Re-Sale research** - a guy is coming to look at it tomorrow
8. **Christmas** – Parade will be sponsored and run by the Fall Festival at 4:30pm.
9. **KPP meeting with Mayor to discuss new Everygy transmission lines.** Update from Matt. And Vote on 2026 delegates. - Discussion
10. **Part time positions and KPERS** – Vote on Handbook Amendments and post to the city website. Discussed in #6

COUNCIL MEMBERS REPORTS:

Rutschman - none

Hopkins- wreaths across America dec 13th – volunteers appreciated

Hoffman - none

Franz – employee bonuses? Need to vote on those on the dec 10th

Caywood - Nancy Blum closing – chief needs to keep a close eye on the process and permits

Mayor- we need to think about the internet and network - talk to advantage about what we absolutely need from them with SonicWall - because WST needs to just set it up the way it used to be. Set up a phone conversation with advantage and west.

STAFF REPORTS:

Police Dept - Vote - Pole Contest Prize Money - \$350.00. MOTION by **Franz** to approve both the PD and Office Christmas monetary requests. SECONDED by **Hopkins**. **McAllister** called for a vote. All ayes

Maintenance – contractors and trailer house people turning off their own water – someone over torqued, Travis will talk to the owner and bring him the owner and how much repairs and manhours will be.

Cameras at the shop - trail cam

No more Saturday limb dumps, and residents must now sign in at the city, and we will notify the guys to unlock the door

Office – Vote - Christmas Candy Budget \$300.00 Christmas Presents Budget \$300.00 All ayes on pd report

ADJOURN: 8:00pm - MOTION to adjourn by Hopkins. SECONDED by Caywood. McAllister called for a vote. All Ayes.